



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

August 21, 2023

MEMORANDUM

TO: Clemmon W. "Win" Bridgers, Jr., PE
Division Engineer

FROM: Dennis Robertson
Division Roadside Environmental Engineer

SUBJECT: Award of Professional Landscape Plant Bed & Mowing Maintenance Contract
District 2 – Bertie and Hertford Counties

COPIES: Marshall Gill, PE
Shanna Damron
Chris Andresen
Carrie Hoyle

Contract Proposal Number: 54-CA-01-12089856

Bids were opened August 9, 2023, for the "Professional Landscape Plant Bed & Mowing Maintenance" in District 2 – Bertie and Hertford Counties. This is to advise that Carlson's Landscaping LLC is the recommended contracting agency for this project with the low bid of \$42,700.00.

The Engineer's estimate for this project was \$158,000.00, which I have found an error due to a typo. The estimate should have been \$60,776.02. I have spoken with Mr. Richard Carlson and reviewed his bid, and he is agreeable to accept the PBM & Mowing operations in District 2 on September 1, 2023. I believe his bid to be reasonable, and therefore recommend that we award the contract for this project to his company.

Please have funds set up for the above referenced proposal number. Attached is a copy of the COI.

Attachment

NORTH CAROLINA FARM BUREAU MUTUAL INSURANCE COMPANY, INC.

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

INSURED Richard J Carlson, LLC NAME AND DBA Carlon's Landscaping ADDRESS 2583 Summerlins Crossroads Rd Mt. Olive, NC 28365	CERTIFICATE NCDOT-Roadside Environmental HOLDER 427 Ocean Highway North Hertford, NC 27944
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COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

x	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY - OCCURRENCE GEN'L AGGREGATE APPLIES PER POLICY	X		GL 0522660	5/19/2023	5/19/2024	GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OPS AGGREGATE \$ PERSONAL & ADV INJURY \$1,000,000 EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea Occurrence) \$100,000 MED EXP (Any one person) \$5,000	
<input type="checkbox"/>	BUSINESSOWNERS						EACH OCCURRENCE \$ AGGREGATE \$	
<input checked="" type="checkbox"/>	AUTOMOBILE LIABILITY			BAP 220603	3/22/2023	9/22/2023	COMBINED SINGLE LIMIT (Each accident) \$1,000,000	
<input checked="" type="checkbox"/>	SCHEDULED AUTOS						BODILY INJURY (Per person) \$	
<input type="checkbox"/>	HIRED AUTOS						BODILY INJURY (Per accident) \$	
<input type="checkbox"/>	NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$	
<input type="checkbox"/>	GARAGE LIABILITY							
<input type="checkbox"/>	(Other)							
<input checked="" type="checkbox"/>	EXCESS LIABILITY - OCCURRENCE			UP 7697394	5/12/2023	5/12/2024	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,00	
<input checked="" type="checkbox"/>	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY POLICY APPLIES TO THE WORKERS COMPENSATION LAW IN THE STATE OF NC	N/A		WC 0258034	1/31/2023	1/31/2024	WC STATUTORY LIMITS E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000	
<input type="checkbox"/>	OTHER:							

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES:
 The State of NC, 427 Ocean Highway North Hertford, NC 27944 are listed as Additional Insureds on the General Liability Policy

CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	AUTHORIZED REPRESENTATIVE Lee Graham DATE 08/18/2023
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